

**Certificate of Need Task Force Conference Call Meeting
October 19, 2005
Meeting Minutes**

TASK FORCE MEMBERS PRESENT

Senator Alex Deccio represented by Jonnel Anderson
Representative Barbara Bailey
Norm Charney
Dorothy Graham
Steve Hill
Kathy Marshall
Robby Stern
Janet Varon
Carolyn Watts
Rick Woods
Mary Selecky represented by Brian Peyton

TASK FORCE MEMBERS ABSENT

Senator Pat Thibaudeau
Representative Eileen Cody
Denise Hopkins

STAFF ATTENDEES

Linda Glaeser
Gary Fugere
Regina Gallwas

INTERESTED PUBLIC ATTENDEES

Bill Alkive
Robin Appelford
Vicki Austin
Janet Bend
Melissa Burke-Cain
Jody Carona
Dan Dixon
DOH Budget Manager
Stephanie Erickson
Donna Goodwin
Melissa Johnson
Anne Koepsell
Gail McGaffick
Rob Menaul
Paul Montgomery
Elizabeth Paterson
Jody Pilsworth
Tom Piper
Jolynn Suko
Colt Webster
Carol Winegar

| Topic | Discussion/Decision | Follow-up |
|----------------|---|---|
| Welcome | Norm Charney, Chairman, welcomed the group. Role was taken and the meeting was begun with a quorum of 9. Two additional members joined after the initial opening. Norm noted that the minutes of the October 6 meeting are in draft form and not available at this time for review. | The October 6 minutes will be reviewed by the Task Force at the next meeting. |

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| Agenda Review | There were no changes to the agenda. | |
| CON Technical Advisory Committee (TAC) <ul style="list-style-type: none"> Subcommittee – process summary TAC Nominee List | <p>Norm stated the purpose of this meeting was to look at the deliberations of the sub committee on the development of the Technical Advisory Committee (TAC). Norm Charney requested Robby Stern, who lead the sub committee, discuss the process and outcomes of the October 14, 2005 meeting between he, Representative Cody, Denise Hopkins, and Cindy Watts, and staffed by Regina.</p> <p>The initial list of TAC nominees were sorted into the following categories: private sector, hospitals, ambulatory surgical centers, home health, and ethicists. The sub committee worked for geographical diversity, consumer representation, provider representation, health planning, public sector, and kidney dialysis centers. All categories are represented in the recommended 15 member TAC nominees. It was thought to be impossible to deliver results with a committee larger than fifteen. However there is the expectation of the need to call on those not selected for their input as issues/special projects arise.</p> <p>Norm Charney thanked the subcommittee for a job well. It was noted that others have indicated that they would like to participate if it is not too late to be put on the list of available parties.</p> <p>Representative Bailey voiced concern that we have representation on the TAC from all constituencies involved in this process.</p> <p>Rep Bailey questioned why the Washington State Medical Association (WSMA) nominee had not been selected as a final candidate.</p> <p>Cindy Watts and Robby Stern re-explained the various categories. The provider category, which would be the category of particular interest to WSMA, was well represented on the proposed slate. Rick Cooper had been placed in the business impacted by CON category. Rick was not selected in this category as representation from other business types was also needed.</p> | <p>Staff will collect names from others who would be available for assistance to the TAC or Task Force.</p> |

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Norm Charney asked if there was any other discussion.

Kathy Marshall asked about the absence of nursing homes representation. Linda Glaeser stated that no names had been put forward for consideration but that input would be sought for that constituency.

Robby Stern read the names and relevant bio information for the slate of 15 nominees.

Representative Bailey agreed that the slate represented a broad spectrum, but felt that representation from the medical community as it relates to WSMA was absent.

The subcommittee members restated their opinion that three practicing physicians on the TAC would be able to represent WSMA's perspective.

Norm asked for other questions or discussion from the Task Force.

Rick Woods asked how the subcommittee came up with the categories that were described; and how were they equated to the assumed/projected needs of the Task Force for technical assistance.

Robby Stern reviewed that the subcommittee had used the categories discussed by the Task Force during their initial meeting. The sub committee took those established categories and divided the TAC nominee group up based on those categories.

Rick Woods asked what would we do if we discovered we had an incomplete listing at our initial meeting of the TAC.

Robby Stern explained that was the reason for retaining the expanded list of TAC nominees to pull from when additional expertise is needed.

Jonnel Anderson asked for clarification on Kathy Marshall's question on why no nursing homes/organizations being represented. How was the larger list put together?

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| | | input or assistance to the Task Force or TAC |
| Meeting Wrap Up | <p>Norm mentioned a matrix with eight categories will be created for all of the issues that were presented in HB1688 that created this Task Force. At future meetings the task force will be addressing these issues, and assignments to the TAC, how to measure outcomes, monitor compliance, etc.</p> <p>Linda Glaeser informed the group that the next conference call will be Wednesday, November 9 at 4:00 PM.</p> <p>November 17 will be a full day session for the appointed TAC, chaired by Norm and Linda. This meeting will be for TAC orientation, initial work in determining the issues and gaps that exist in this state.</p> <p>Two provider representatives to the Task Force must come from the 15 member TAC. It was suggested that the nomination of the two TAC members to be on the Task Force be done at the close of the November 17 meeting or at the December 13 meeting.</p> <p>Earlier distribution of the agenda and minutes is planned for future meetings.</p> <p>Norm Charney thanked all for their attendance at today's conference call and closed the meeting at 4:45 pm.</p> | <p>Linda will notify everyone of the conference call in number.</p> <p>Election of two representatives to be placed late on the November 17 agenda or December 13 agenda.</p> <p>To suggest an agenda item, please send your comments to the Medical Director HCA inbox: hcaomd@hca.wa.gov</p> |